

4 NOV 1970

Mr. E. Howard Hunt

Dear Mr. Hunt:

It is the practice of the Organization to follow up with former employees six months after their retirement. We hope by such inquiry to obtain information on what our retirees are doing and where they are located, invite suggestions for improving the retirement program and to learn if the Organization might be of some assistance on any post-retirement matters.

We should like very much to hear from you on the above points and on any other topics you think would be useful to us.

For your convenience in replying, we have enclosed a sheet somewhat akin to a form on which we have listed those standard items of information we'd like to have on every retiree. The remainder of the sheet, including the reverse side, is for your comments and suggestions. We shall be most appreciative of your fullest response to this inquiry.

Thank you very much for your cooperation.

Sincerely yours,

Personnel Officer

Enclosures:

Questionnaire
Return Envelope

Distribution:

Original - Addressee
1 - OPF
1 - RAD Subject's File

OP/RAD/EEAB:mlp (9 October 1970)

NAME _____

Howard Hunt

CURRENT ADDRESS _____

TELEPHONE (Area Code) _____

EMPLOYED: YES ☒ NO ☐

(If yes) EMPLOYER _____
Your Job _____

Full Time ☒

Part Time ☐

If your employment situation represents a change from your plans before retirement, please describe what your plans were and why you did not follow them. _____

If not employed, in what activities are you engaged? _____

Suggestions for persons now in their retirement planning phase. _____

That they acquire marketable skills prior to retirement.
It appears that the CS is not particularly good training
ground for private industry.

Suggestions for improving the Pre-Retirement Program (or requests for information desired). 2-3 years prior to retirement a match (if possible)

should be made between what the retiree wants to do, what
openings are available in that line, and what the retiree will
have to do by way of re-education or skill updating to bridge
that gap (if any gap exists).